



Code of Conduct

These rules were designed to ensure that all participants have an enjoyable and safe experience. We think that a common regulation to all has positive effects on cooperation between teachers, host families and students. Read these rules carefully, it is important that they be respected. Some of them may seem severe, but remember they are for your safety.

All parties involved must work with the same frame and goal. To ensure this understanding, it is necessary that the student and his parents fully understand all rules of conduct. The student must comply with all government regulations covering immigration, provincial and federal compliance with local laws, as required by the following rules of Edu-Inter.

1. **Drugs.** The purchase, possession and use of drugs is illegal. All drugs are forbidden (tolerance 0). Students in possession of drugs, using drugs or doing drugs trade will be automatically returned to his country of origin.
2. **Drinking.** For minor students, purchase, possession, use of alcoholic beverages, beer and wine are prohibited.
3. **Smoking.** For minor students, purchase, use and possession of tobacco products are prohibited. (Cigarettes, cigars, pipes, hookah etc.).
4. **Piercing and Tattoos.** It is absolutely forbidden for a minor student to get a tattoo or "piercings" during the program. If the student arrives with piercings, he must be aware that he cannot wear them during his stay. Schools does not allow it.
5. **Hazardous activities.** Parachuting, paragliding, ski jumping, bungee jumping and aircraft flying are prohibited. The majority of travel insurance policies do not cover these activities.
6. **Driving.** Because of the dangers involved and the lack of liability of insurances, a student may not drive a motor vehicle for which a permit valid in Canada is required under any circumstances. In addition, students are not allowed to register for driving lessons in order to get their license. It is not allowed for a student to get into a car with a driver under 18 years old. The host family may authorize transportation if only she knows the responsibility and the conduct of the driver.
7. **Extension of stay.** Students enrolled in a six months or less program and who wish to extend their stay for a 10-month program can do so without problems, but they agree to pay extension fees and certain other expenses like a change of host family. Students who extend their stay in Canada beyond the planned return will be considered to have completed their program of exchange in regards to Immigration Canada. Edu-Inter is no longer responsible for the student after the scheduled date. No minor student is authorized by law to remain in Canada without a legal guardian.
8. **Final authority.** Students must respect all decisions made and established by Edu-Inter, its staff or coordinators. Edu-Inter reserves the right to return a student in his home country if happened non-compliance of standards of

conduct or for any other disciplinary problems. Edu-Inter may also return a student in his home country in case of health problems, or certain other medical problems undeclared or hidden in the medical record of the student.

9. Hitchhike. Hitchhiking is extremely dangerous. Students are not allowed to hitchhike alone or with friends.
10. Accept the rules of the host family. Each host family has its own regulations and recommendations concerning the student. It is imperative that each student makes an effort to understand them upon arrival. Each student must be respectful towards his host family. The student must understand and apply the rules of the host family as to household assistance, in helping with dishes, respect the hours of curfew, use of telephone, computer, etc. Activities of the minor student must be approved by the host family. At any time, the host family must know where he is and with. It is the student's responsibility to provide all necessary information to the host family when a particular project (go to a friend's house, invited to a "party" etc. (Phone number, address, names of persons involved, etc.).
 - 10.1. For minors, projects the host family have priority over any other activity the student might have. The student must request (at least one week in advance) if the host family has planned something for scheduled dates.
 - 10.2. The student should not keep regular contact with other students from the same country or the same language. (Phone, email, etc.) Student is here to improve his new language and make friends in the community or at school.
 - 10.3. Students must avoid numerous phone calls to their families (once a week is highly recommended). The family of the student apply this recommendation by limiting the numbers and duration of conversations.
 - 10.4. The use of the washing machine and the dryer is allowed once a week. Family reserves the right to wash your clothes or to have you do it yourself.
11. Violations of the law. If a student violates a criminal law, or is arrested and prosecuted, or if we receive reliable information that a student has been arrested and prosecuted, the student will be immediately returned to its country of origin as legally possible. Students must obey all Canadian laws. A student may not leave the program at any time without the written consent of Edu-Inter. Students are not allowed to return to their country of origin during the program. A return of the student during his stay will have him considered as no longer part of the exchange program. When a student leaves, except in case of emergency, He cannot return to the program. The student is allowed to leave the program only if death or serious illness in the family or other emergencies accepted by Edu-Inter.
12. Money. Students are responsible for their personal purchases (clothing, entertainment, transportation, etc.) Each student should have at least \$200 per month. Each student is responsible for his own money. Edu-Inter is not responsible for lost or stolen money. It is also forbidden by the Edu-Inter student to deposit money in the bank account of the host family. A student must not borrow or lend money to a member of their host family.
13. School. The student must attend regular classes and obey all rules of the school. The first duty of the international student is to show interest in schoolwork and always try to do his best. If Edu-Inter realizes that the student has serious problems with the language and needs a language teacher to better integrate its classes, Edu-Inter will find him a tutor. The cost of tuition will be the responsibility of the parents of the student if minor. If a

student has poor grades or is given a formal complaint from the school about his attitude, his clothing, his refusal of regulations, he will be returned to their country of origin. The expulsion from school will result in the cancellation of the program.

14. Sex. The experience of the student in the language program should absolutely not be a time of romantic attachments. The student is an ambassador for his country. Therefore, it is extremely important that the moral behavior of the student is above reproach at all times. If it is found that a minor student is involved in a sexual relationship during his stay at Edu-Inter, he will be immediately be returned to his country of origin with cancellation of the program. If it is proven that a minor student becomes pregnant minor in the language program, she will be immediately returned to their country of origin with cancellation of the program.
15. Pornography. The purchase of magazines, books, videos, etc., and the use of sexual and pornographic websites on the Internet and possession of photographs, downloaded movies, is strictly prohibited.
16. Internet and Email. Although the use of the Internet and email is generally considered acceptable, they can also be harmful to the student's program. Students must respect and comply with the rules of the host family and school rules regarding the use of computer, internet and email.
17. Trip. Unframed travel, without authorization and approval of Edu-Inter and partners (including return to his country of origin) are prohibited for minors. However students may travel with their host family, with Edu-Inter or in events organized by partners. Minor students may travel during their stay in Canada only under the following conditions:
 - 17.1. With the host family and if the trip is more than one night, Edu-Inter should be informed by the host family and receive a phone number to reach students in case of emergency.
 - 17.2. With another family than the host family. Edu-Inter must approve in writing an acceptance letter. The host family must provide written information regarding the name of the family involved, location of travel, telephone and length of stay.
 - 17.3. With any other extracurricular group if there is an adult in control. As in 17.2, the school or the host family must notify Edu-Inter who will approve with written confirmation.
 - 17.4. Only to visit another family, the family that invites the student should confirm information with the host family and Edu-Inter who will approve with written confirmation. If the minor student must go directly to the intended location without stopping or changing transport, a responsible adult must await him at his arrival. Upon arrival, the student must notify his host family. An unauthorized trip by the host family and Edu-Inter may cause for immediate dismissal of the student's country of origin.
18. Work and jobs. Students of the language program are not authorized by their study visa status to work and look for a job in Canada.
19. Visits to/from relatives and friends. Visits to relatives and friends should be limited to the end of the student's program. Visits before that date may result in interrupting the process of adaptation to the host family. In all cases, there must be approval of the host family and Edu-Inter. Family, relatives or friends visiting a student involves that the host family cannot host them in their homes or devote time for sightseeing or organization of their stay.

20. Class attendance is mandatory. You must be present to all language classes and all activities included in your course. All teachers will verify the attendance of everyone daily. Attendance at activities that you choose is also mandatory. In case of illness, tell your teacher and ask for a confirmation of your host family.
21. Observe and try to fit the lifestyle of your host country. The customs vary from one country to another. You are in a foreign country, and it is up to you to adjust to the lifestyle of the family and the host country, not the opposite.
22. Respect the employees and families of Edu-Inter. Remember to keep your room clean and try not to leave your stuff around unnecessarily. Do not forget to reimburse the family if your stay includes additional expenses, excluding meals and accommodation. Observe the habits of family members and do not dominate, for example, the bathroom too long in the morning. Ask permission to call, take a bath or shower. Remember that electricity and water are expensive in some countries. Remember to give your host family the planning of your group activities so that they are aware of your schedule. If you select accommodation on campus, stay polite and courteous to the employees of these structures.
23. Respect the house. If you damage something in your accommodation, you will be held responsible for some type of compensation. Edu-Inter cannot be held liable for damages. Important damages will be sanctioned by an immediate departure from your homestay at your expense!
24. Changing family. Change of family for a student happens only if a breach of contract is applicable. If a student wishes to change family, he must make a written request and submit it to the accommodation coordinator at Edu-inter. Edu-inter keeps its option to accept or reject the request of the student regarding his change.
25. Meal. Depending on the meal plan you choose, you have the right number of meals prepared. Families are committed to providing balanced meals, toasts, varied and complete.
 - 25.1. The meal formula cannot be substituted. If you are in a 2 meals formula, this includes breakfast and dinner. You cannot substitute a breakfast for dinner.
 - 25.2. The snacks are not included in the 2 meals formula, but are in the 3 meals formula with moderation.
26. Respect mealtimes. You should always contact the host family if you are to be late for a meal, for example.
27. Parking at the language school and in residences is not free of charge. In host families, some offer free parking. It is therefore imperative that you inform us if you plan to come with your car so we can match you a family that offers this option.
28. Respect the time you need to come home at. The host family may establish a curfew, no matter the age of the student.